

QUAINTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish held at the Memorial Hall on 22 July 2025 at 6.30pm

Present:

Councillors: Martin Pacetti, Sarah Smith, Ben Harris, Peter Woodliffe-Thomas, Nick Butler, Katherine Richardson (Clerk)

Members of the public – 0

1. To elect a Chairman

- Cllr Ben Harris had been elected at the Parish Council meeting on 21 May 2025. Following the resignation of the current Parish Clerk, Cllr Harris confirmed that a new Clerk had been appointed from 28 July 2025.

2. Apologies for Absence

- All Councillors were present.

3. Declarations of Interests

- Cllr Woodliffe-Thomas declared an interest in the Monday Club.
- Cllr Butler declared an interest in the Winwood Trust as he is a trustee.
- Cllr Smith declared an interest in the Monday Club.

4. Approval of Minutes

The minutes of the previous meeting held on 11 June 2025 had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

<i>RESOLVED c/2025/33 to approve the minutes of the meeting held on 11 June 2025</i>

5. Buckinghamshire Council matters

5.1 HS2 Matters

- HS2 – Station Road. Where the new link road junction is being installed there have been some problems with vehicle and pedestrian access. Cllr Pacetti would contact the EKFB Engagement Officer. The current timeline for the new link road to open joining Station Road is May 2026.
- It was agreed for the HS2 updates, provided by the EKFB engagement team, to be published on social media, the website and on the Parish Council noticeboard.
- EKFB have confirmed that there would be no Greenway from Waddesdon to Quainton.
- The noticeboard needs upgrading. HS2 would be approached for funding.
- Councillors were invited to attend the Needles Farm tour organised by EKFB. The Chair would also organise a meeting with the EKFB Engagement Officer.

5.2 TVP

Chairman's initials:

Date:

- TVP had circulated their monthly update.

5.3 Buckinghamshire Council

- The Parish Council had not received an update report from the ward Councillor.
- Councillor Weldon had arranged a meeting with Buckinghamshire Council to finalise the lease for the playground.

6. To Review Reported Matters Outstanding

- **Village shop** – The meeting had been rearranged due to commitments. Feedback would be shared at the next meeting.

7. Transport & Infrastructure

- Cllr Weldon had arranged a meeting with Highways.
- Any problems with the roads continue to be reported through Fix My Street.

8. Planning Applications

- Enforcement is still in place at Trail Flatt Farm, North End Road and Ladymead Farm.
- Funding for Neighbourhood Plans had been withdrawn. The Neighbourhood Plan working party had met to discuss next steps.
- Cllr Weldon had attended the appeal meeting for Rosefield Solar Farm.

9 Clerks Report

9.1 Playground annual safety inspection – to be arranged once the new playground equipment has been installed and the maintenance had been completed. Quotes for the hedges to be trimmed were in the process of being sought. Councillors continue to carry out safety inspections for the playground on a regular basis.

9.2 Critical Incident Plan – It was agreed for a Critical Incident Plan to be drafted.

9.3 Quanton Memorial Hall – A meeting had been arranged with QMH to discuss a Councillor becoming a trustee.

9.4 MP Callum Anderson – A meeting had been arranged at Quanton Memorial Hall for the local community to attend to discuss any local issues.

9.5 Personnel Committee – It was agreed for Councillors Weldon, Pacetti, Smith and Woodliffe-Thomas to be members of the Personnel Committee.

RESOLVED c/2025/34 to approve for Councillor Weldon, Pacetti, Smith and Woodliffe-Thomas to be members of the Personnel Committee.

9.6 New Parish Clerk – Mrs Hudson-Butler had been appointed as the new Parish Clerk from 28 July 2025. Councillor Butler had not been part of the recruitment process.

RESOLVED c/2025/35 to approve the appointment of the new Parish Clerk Mrs Hudson-Butler.

9.7 Allotments – Invoices would be sent out in September 2025. Letters would be issued to any allotment holders whose current plot is overgrown.

9.8.Scribe – It was agreed for the new Parish Clerk to look at Scribe to record the Parish Council finances. This system would also support with preparing for the AGAR.

9.9 Hedges – The Clerk had received several complaints re overgrown hedges owned by residents affecting paths. A reminder had been sent out to residents that it is their responsibility to ensure that their hedges do not encroach across paths.

10. Finance

10.1 Payments for authorisation – June 2025

10.2 Expenditure – payments pending previously circulated			10.3 Income – receipts reported		
OLB017	EE	29.52	R4	Nat West - interest	55.42
OLB018	Yu Energy	47.73			
OLB019	Yu Energy	33.42			
OLB020	Yu Energy	34.82			
OLB021	Clear Insurance	2,048.73			
OLB022	J Godfrey	979.85			
OLB023	BC - donation Quainton School	247.99			
OLB024	Geosphere	96.00			
OLB025	Bucks Council – lease costs	200.00			
OLB026	QMH	36.00			

RESOLVED c/2025/36 to approve the payments pending as recorded.

11.2 Bank Reconciliation (£)

Brought forward 2024/25	67190.49	Reserve account	59372.10
Receipts to date	15838.79	Current account	15092.45
total	83029.28	total	74464.55

Chairman's initials:

Date:

Less payments to date	8564.73	Plus received not banked	Nil
Bank balance at 30 June 2025	74464.55		74464.55

12, Recreational Report

- Quotes would be sought for the installation of the new MUGA.
- There had been some vandalism reported at the tennis courts. This had been reported to TVP.
- New gates and posts had been installed at the entrance to the football field.

13. To record items of business for the next council meeting

- To be the Annual Meeting of the Council to be held on 11 September at 6.30pm.

Chairman's initials:

Date: